

MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, SEPTEMBER 2, 2021

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, September 2, 2021 in the 2nd Floor Conference Room at the John J. Costello Transportation Center in Oneida, New York. The meeting was called to order at 5:00 p.m. by President Donna Isbell. There was no public participation. The Board recited the pledge of allegiance.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, Suzanne Carvelli – Rome, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Absent: Harold Jarcho – Hamilton and John Costello, Sr. – Oneida

Also Present: Scott Budelmann – District Superintendent, Lisa Decker – Deputy Superintendent for Finance & Operations, Matthew Williams, Assistant Superintendent for Curriculum & Instruction, and Niki J. Maiura – District Clerk.

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| 2021/22-169 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to amend the agenda to include updated/additional personnel reports and School Resource Officer Agreement. There were 7 ayes and 0 nays. The motion carried. | AMEND AGENDA |
| 2021/22-170 | A motion was made by Sue Carvelli and seconded by Doug Gustin to approve the minutes of the Regular Meeting held on August 5, 2021. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 08/05/21
REGULAR MEETING |
| 2021/22-171 | A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the June 2021 Treasurer's Report. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
TREASURER'S REPORT
FOR JUNE 2021 |
| 2021/22-172 | A motion was made by Doug Gustin and seconded by Pat Baron to approve the July 2021 Treasurer's Report. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
TREASURER'S REPORT
FOR JULY 2021 |
| 2021/22-173 | A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the monthly Claims Audit Report. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
MONTHLY CLAIMS
AUDIT REPORT |
| 2021/22-174 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Digital Printers bid #21—07-001, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried. | BID:
DIGITAL PRINTERS
#21-07-001 |
| 2021/22-175 | A motion was made by Rich Engelbrecht and seconded by | BID: |

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| | Pat Baron to award the Furniture bid #21-08-004, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried. | FURNITURE
#21-08-004 |
| 2021/22-176 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Print Shop and Copy Paper bid #21-07-003, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried. | BID:
PRINT SHOP AND COPY
PAPER
#21-07-003 |
| 2021/22-177 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Walk-in Freezer bid #21-08-003, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried. | BID:
WALK-IN FREEZER
#21-08-003 |
| 2021/22-178 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Tires bid #21-08-001, based on category to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried. | BID:
TIRES
#21-08-001 |
| 2021/22-179 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to reject the Equine and Animal Science Rental Facility bid #21-08-002, based on failure to meet the required specifications and submit appropriate paperwork. There were 7 ayes and 0 nays. The motion carried. | BID:
EQUINE AND ANIMAL
SCIENCE RENTAL
FACILITY
#21-08-002 |
| 2021/22-180 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to award the Equine and Animal Science Rental Facility Re-bid #21-08-006, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried. | RE-BID:
EQUINE AND ANIMAL
SCIENCE RENTAL
FACILITY
#21-08-006 |
| 2021/22-181 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to declare the Equipment List as excess or obsolete. There were 7 ayes and 0 nays. The motion carried. | EXCESS/OBSELETE
EQUIPMENT |
| 2021/22-182 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve an Intermunicipal Agreement with the Delaware-Chenango-Otsego-Madison BOCES to provide legal services for the 2021-2022 school year. There were 7 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT WITH
DELAWARE-
CHENANGO-OTSEGO-
MADISON BOCES |
| 2021/22-183 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve an Intermunicipal Agreement with the Utica City School District to provide legal services for | INTERMUNICIPAL
AGREEMENT WITH
UTICA CITY SCHOOL |

	the 2021-2022 school year. There were 7 ayes and 0 nays. The motion carried.	DISTRICT
2021/22-184	A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the Brewer Land Lease Renewal agreement. There were 7 ayes and 0 nays. The motion carried.	AGREEMENT: BREWER LAND LEASE
2021/22-185	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Resignations recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: RESIGNATIONS
2021/22-186	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Leaves of Absence recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: LEAVES OF ABSENCE
2021/22-187	Upon the recommendation of District Superintendent Budelmann, a motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Professional Appointments recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: PROFESSIONAL APPOINTMENTS
2021/22-188	Upon the recommendation of District Superintendent Budelmann, a motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Civil Service Appointments recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: CIVIL SERVICE APPOINTMENTS
2021/22-189	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Continuing Education Appointments recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: CONTINUING EDUCATION APPOINTMENTS
2021/22-190	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2021/22-191	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Consultants recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2021/22-192	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the Performing Arts contracts recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: PERFORMING ARTS
2021/22-193	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the summer appointments recommended in the Personnel Report. There were 7 ayes and 0 nays. The motion carried.	APPROVE: SUMMER APPOINTMENTS

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| 2021/22-194 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Pat Baron and seconded by Sally Sherwood to grant tenure to Doug Owen in the tenure area of Teacher Assistant, effective November 7, 2021. The Board has been advised by the District Superintendent that Doug Owen holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 7 ayes and 0 nays. The motion carried. | APPOINTMENT TO
TENURE:
DOUG OWEN |
| 2021/22-195 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Rich Engelbrecht to grant tenure to Kim Wandley in the tenure area of Teacher Assistant, effective November 27, 2021. The Board has been advised by the District Superintendent that Kim Wandley holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 7 ayes and 0 nays. The motion carried. | APPOINTMENT TO
TENURE:
KIM WANDLEY |
| 2021/22-196 | A motion was made by Sally Sherwood and seconded by Sue Carvelli to approve Policy 1003 - Photographing, Audio Recording & Videotaping MOBOCES Students on MOBOCES Property and at MOBOCES Functions. There were 7 ayes and 0 nays. The motion carried. | POLICY:
1003 -
PHOTOGRAPHING,
AUDIO RECORDING &
VIDEOTAPING
MOBOCES STUDENTS
ON MOBOCES
PROPERTY AND AT
MOBOCES FUNCTIONS |
| 2021/22-197 | A motion was made by Rich Engelbrecht and seconded by Doug Gustin to approve Policy 1101 - Andrew D. Rossetti Scholarship Fund. There were 7 ayes and 0 nays. The motion carried. | POLICY:
1101 - ANDREW D.
ROSSETTI SCHOLARSHIP
FUND |
| 2021/22-198 | A motion was made by Pat Baron and seconded by Sally Sherwood to approve Policy 1400 - Policy on Constitutionally Protected Prayer in the Schools. There were 7 ayes and 0 nays. The motion carried. | POLICY:
1400 - POLICY ON
CONSTITUTIONALLY
PROTECTED PRAYER IN
THE SCHOOLS |
| 2021/22-199 | A motion was made by Rich Engelbrecht and seconded by Doug Gustin to delete Policy 1030 - Complaints. There were 7 ayes and 0 nays. The motion carried. | POLICY:
1030 - COMPLAINTS
(DELETE) |
| 2021/22-200 | A motion was made by Sue Carvelli and seconded by Sally Sherwood to delete Regulation 1060.1 - Constitutionally Protected Prayer in the Schools Certification. There were 7 ayes and 0 nays. The motion carried. | REGULATION:
1060.1 -
CONSTITUTIONALLY
PROTECTED PRAYER IN
THE SCHOOLS
CERTIFICATION |

(DELETE)

- 2021/22-201 A motion was made by Doug Gustin and seconded by Sally Sherwood to delete Policy 7020 – Use of Time Out Rooms. There were 7 ayes and 0 nays. The motion carried.

POLICY:
7020 – USE OF TIME
OUT ROOMS (DELETE)

- 2021/22-202 The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams discussed the collaboration between the Instructional Programs, Management Services and the RIC to prepare for the new school year. He spoke about the Adult LPN Graduation and the New Teacher Orientation. He also discussed the following: the LEAD Evaluator of Teachers and Principals Recertification, and the LEAD Evaluator of Teachers Recertification, School Library Council Representatives and the School Resource Officer Service Agreement.

ASSISTANT
SUPERINTENDENT FOR
CURRICULUM &
INSTRUCTION REPORT

- 2021/22-203 A motion was made by Pat Baron and seconded by Sue Carvelli to approve the following resolution:

APPROVE:
RECERTIFICATION OF
LEAD EVALUATOR OF
TEACHERS &
PRINCIPALS

WHEREAS, the Board of Education has been provided evidence that the following administrator: (annual recertification for 2021-22)

Kathryn Allen

has completed training which meets the requirements of 7 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers and Lead Evaluator of Principals, therefore;

BE IT RESOLVED, that, upon recommendation of the District Superintendent of Schools,

Kathryn Allen

be recertified as a Lead Evaluator of Teachers and Lead Evaluator of Principals.

There were 7 ayes and 0 nays. The motion carried.

- 2021/22-204 A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the following resolution:

APPROVE:
RECERTIFICATION OF
LEAD EVALUATOR OF
TEACHERS

WHEREAS, the Board of Education has been provided evidence that the following administrators: (annual recertification for 2021-22)

Erin Noto

Susan LeBlanc

have completed training which meets the requirements of 7 NYCRR 30.2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluators of Teachers, therefore;

BE IT RESOLVED, that, upon recommendation of the District Superintendent of Schools,

Erin Noto
Susan LeBlanc

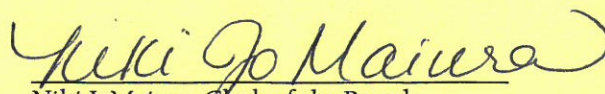
be recertified as Lead Evaluators of Teachers.

There were 7 ayes and 0 nays. The motion carried.

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| 2021/22-205 | A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to appoint Sarah Keesler as representative for the Rome City School District, Debrah Becker as representative for the Oneida City School District, Amy Austin as representative for the Vernon-Verona-Sherrill School District, Kathryn Smith as representative for the Mid-York Public Library System, and Heather Wieland as representative for the Camden Central School District on the Madison-Oneida School Library System Council. Each representative will serve a three-year term. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
MADISON-ONEIDA
SCHOOL LIBRARY
SYSTEM COUNCIL
REPRESENTATIVES |
| 2021/22-206 | A motion was made by Doug Gustin and seconded by Sue Carvelli to approve the 2021-2024 School Resource Officer Service Agreement. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
SCHOOL RESOURCE
OFFICER SERVICE
AGREEMENT |
| 2021/22-207 | The Board moved to the Deputy Superintendent for Finance & Operations Report. Lisa Decker spoke about the Building Services and Risk Management staff working with instructional programs to ensure that all work orders are addressed and facilities were in order for the start of school. The following was also discussed: the Intermunicipal Agreement with Oneida County for Tax Bill Printing, the Equine and Animal Science Facility Rental, the Quadrant Biosciences Contract and the Opening Plan. | DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT |
| 2021/22-208 | A motion was made by Rich Engelbrecht and seconded by Doug Gustin to approve the Intermunicipal Agreement with Oneida County for Tax Bill Printing. There were 6 ayes, 0 nays and Sue Carvelli abstained. The motion carried. | APPROVE:
INTERMUNICIPAL
AGREEMENT WITH
ONEIDA COUNTY FOR
TAX BILL PRINTING |
| 2021/22-209 | A motion was made by Sally Sherwood and seconded by Sue Carvelli to approve the Equine and Animal Science Program Facility Rental. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
EQUINE AND ANIMAL
SCIENCE PROGRAM |

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| 2021/22-210 | A motion was made by Doug Gustin and seconded by Joe Monfiletto to approve the Quadrant Biosciences Contract. There were 7 ayes and 0 nays. The motion carried. | FACILITY RENTAL
APPROVE:
QUADRANT
BIOSCIENCES
CONTRACT |
| 2021/22-211 | A motion was made by Doug Gustin and seconded by Pat Baron to approve the Opening Plan. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
OPENING PLAN |
| 2021/22-212 | A motion was made at 6:03 PM by Rich Engelbrecht and seconded by Sue Carvelli to move to Executive Session to discuss collective negotiations pursuant to article fourteen of the civil service law; matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person; and proposed, pending or current litigation. There were 7 ayes and 0 nays. The motion carried. | EXECUTIVE SESSION |
| | The President returned to regular session at 6:35 PM. | |
| 2021/22-213 | The Board moved to the District Superintendent's Report. The following was discussed: the appointment of Governor Hochul, changes to the Open Meetings Law, updates pertaining to the Rome City School District, specifically Staley, the Opening Day speaker and information that was shared and an update on meetings and events, including the Audit Committee meeting on September 30 at D'Arcangelo in Rome. | DISTRICT
SUPERINTENDENT'S
REPORT |
| 2021/22-214 | The Board moved to Board Items. The Board Expense Report was provided. Doug Gustin gave an update on Rural Schools and NYSSBA. | BOARD ITEMS |
| 2021/22-215 | A motion was made by Doug Gustin and seconded by Rich Engelbrecht to adjourn the meeting at 7:00 PM. There were 7 ayes and 0 nays. The motion carried. | ADJOURNMENT |

Respectfully Submitted,


 Niki J. Maiura, Clerk of the Board